



AGENDA
WISCONSIN TECHNICAL COLLEGE SYSTEM (WTCS) BOARD

January 16, 2024 – 9 am – 12 pm
Wisconsin Technical College System
4622 University Avenue, Madison, WI 53705

Light breakfast snacks will be available for Board members and invited guests at 8:30 am in the McCarthy Board Room. No official business will be conducted.

Location: McCarthy Board Room

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|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------|
| A. | APPROVAL OF NOVEMBER 7-8, 2023, MEETING MINUTES | ACTION | PAGE 1 |
| B. | REPORT OF THE BOARD PRESIDENT <ul style="list-style-type: none"> • Board of Regents Report | REPORT | PAGE 1 |
| C. | REPORT OF THE SYSTEM PRESIDENT <ul style="list-style-type: none"> • System Updates | REPORT | PAGE 1 |
| D. | WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION | REPORT | PAGE 1 |
| E. | WTCS PRESIDENTS’ ASSOCIATION | REPORT | PAGE 1 |
| F. | CONSENT AGENDA <ul style="list-style-type: none"> • Program Development • Facilities Development • Interim District Board Appointment | ACTION | PAGE 2 |
| G. | WAUKESHA COUNTY TECHNICAL COLLEGE – PROJECT CONCEPT REVIEW – REMODELING TO CREATE THE GENE HAAS CNC TRAINING CENTER IN PEWAUKEE | ACTION | PAGE 15 |
| H. | APPRENTICESHIP COMPLETION REPORT | DISCUSSION | PAGE 18 |
| I. | TEACHING AND LEARNING – PROGRAM APPROVAL PROCESS | DISCUSSION | PAGE 18 |
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Lunch will be available for Board members and invited guests. No official business will be conducted.

If you wish to listen during the meeting, please contact Julie Drake at julie.drake@wtcssystem.edu or at 608-267-9066 to obtain instructions on how to join the meeting.

ITEM A: APPROVAL OF NOVEMBER 7-8, 2023, MEETING MINUTES

Board President Mark Tyler

ITEM B: REPORT OF THE BOARD PRESIDENT

Board President Mark Tyler

- Board of Regents Report

ITEM C: REPORT OF THE SYSTEM PRESIDENT

System President Morna Foy

- System Updates

ITEM D: WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

Association President Chuck Bolstad and Executive Director Layla Merrifield

Chuck Bolstad, Southwest Wisconsin Technical College trustee and current president, and Executive Director Layla Merrifield will provide the Board with an overview of recent Association activities.

ITEM E: WTCS PRESIDENTS' ASSOCIATION

Association President Paul Carlsen

Dr. Paul Carlsen, president of Lakeshore Technical College and current Association president, will provide the Board with an overview of recent Association activities.

ITEM F: CONSENT AGENDA

WTCS Associate Vice President-Office of Instructional Services Chrystal Seeley-Schreck

WTCS Director of Facilities Development Dan Scanlon

WTCS Policy Advisor Brandon Trujillo

- Program Development
- Facilities Development
- Interim District Board Appointment

PROGRAM DEVELOPMENT

Authority for the initiation and development of programs is vested with the Wisconsin Technical College System Board as provided under s. 38.001(1m), Wis. Stats.

CONCEPT REVIEW

During the Concept Review phase for occupational programs, the district provides information on local labor market demand and employment trends. In addition, the district provides a summary of discussions with other districts which offer the same or a similar program. The results of Ad Hoc Advisory Committee discussions are shared, and District Board approval is documented. Approval of the Concept Review does not authorize the district to offer the program. Approval of the Concept Review does allow the district to proceed with compiling and documenting information required in the next and final stage of the approval process.

The information, analyses and documentation submitted in the Concept Review phase are reviewed by System Office staff for adequacy. The following Concept Reviews are recommended for approval. Board approval of the following Concept Reviews will initiate the Program Approval phase.

| <u>College</u> | <u>Program Title</u> |
|---------------------------------------|----------------------------------------------------------------------|
| Madison Area Technical College | Expanded Function Dental Auxiliary Advanced Technical Certificate |
| Mid-State Technical College | Human Resources Associate of Applied Science Degree |
| Northeast Wisconsin Technical College | Expanded Function Dental Auxiliary Advanced Technical Certificate |
| Western Technical College | Expanded Function Dental Auxiliary Advanced Technical Certificate |

Concept Review – Requested by: Madison Area Technical College

Program Title: Expanded Function Dental Auxiliary

Program Description: The Expanded Function Dental Auxiliary Advanced Technical Certificate prepares students to perform the following activities as delegated by a dentist: placement and finishing of restoration material after a dentist prepares a tooth; application of sealants; coronal polishing; impressions; temporizations; packing cord; removal of cement from crowns; adjustment of dentures and other removable oral appliances; removal of sutures and dressings; and application of topical fluoride, fluoride varnish or similar dental topical agents. Graduates are employed as expanded function dental auxiliaries or dental assistants.

Demonstration of Program Need: Madison Area Technical College demonstrated program need through a variety of sources including labor market data, advisory group and employer surveys.

Summary of Collaborative Discussions: There are no colleges with the same or similar programs.

Salary: \$23.35/hour

District Board Approval Date: 11/1/2023

Concept Review – Requested by: Mid-State Technical College

Program Title: Human Resources

Program Description: The Human Resources Associate of Applied Science Degree prepares students to manage the development of personnel in organizations and to provide related services to individuals and groups. Students will learn how to recruit, hire and onboard new team members, maintain personnel records, coordinate compensation and benefit programs and administer safety programs. Graduates are employed as human resource generalists, recruiters, business relationship specialists, driver recruiters, field recruiters, talent acquisition specialists and payroll and human resources coordinators.

Demonstration of Program Need: Mid-State Technical College demonstrated program need through a variety of sources including labor market data, advisory group feedback and employer surveys.

Summary of Collaborative Discussions: Mid-State notified the 13 colleges with the same or similar programs. There were no concerns.

Salary: \$20/hour

District Board Approval Date: 11/20/2023

Concept Review – Requested by: Northeast Wisconsin Technical College

Program Title: Expanded Function Dental Auxiliary

Program Description: The Expanded Function Dental Auxiliary Advanced Technical Certificate prepares students to perform the following activities as delegated by a dentist: placement and finishing of restoration material after a dentist prepares a tooth; application of sealants; coronal polishing; impressions; temporizations; packing cord; removal of cement from crowns; adjustment of dentures and other removable oral appliances; removal of sutures and dressings; and application of topical fluoride, fluoride varnish or similar dental topical agents. Graduates are employed as expanded function dental auxiliaries or dental assistants.

Demonstration of Program Need: Northeast Wisconsin Technical College demonstrated program need through a variety of sources including labor market data, advisory group and employer surveys.

Summary of Collaborative Discussions: There are no colleges with the same or similar programs.

Salary: \$21.29/hour

District Board Approval Date: 11/15/2023

Concept Review – Requested by: Western Technical College

Program Title: Expanded Function Dental Auxiliary

Program Description: The Expanded Function Dental Auxiliary Advanced Technical Certificate prepares students to perform the following activities as delegated by a dentist: placement and finishing of restoration material after a dentist prepares a tooth; application of sealants; coronal polishing; impressions; temporizations; packing cord; removal of cement from crowns; adjustment of dentures and other removable oral appliances; removal of sutures and dressings; and application of topical fluoride, fluoride varnish or similar dental topical agents. Graduates are employed as expanded function dental auxiliaries or dental assistants.

Demonstration of Program Need: Western Technical College demonstrated program need through a variety of sources including labor market data, advisory group and employer surveys.

Summary of Collaborative Discussions: There are no colleges with the same or similar programs.

Salary: \$21.50/hour

District Board Approval Date: 8/15/2023

PROGRAM APPROVAL

During the Program Approval phase for occupational programs, the district prepares a final analysis of the reasonableness of the new program and the cost/benefit to district stakeholders. The analysis includes a final estimate of labor market need, instructional costs and career pathway opportunities. In addition, the district prepares a response to any issues or questions raised by the Board in the Concept Review phase.

The information, analyses and documentation submitted in the Program Approval phase are reviewed by System Office staff for adequacy. The following programs are recommended for Board approval. Board approval will complete the occupational program development process.

| <u>College</u> | <u>Program Title</u> |
|---------------------------------------|-------------------------------------------------------------------------|
| Chippewa Valley Technical College | Expanded Function Dental Auxiliary Advanced Technical Certificate |
| Fox Valley Technical College | Aviation Management Associate of Applied Science Degree |
| Fox Valley Technical College | Precision Agriculture Technology Associate of Applied Science Degree |
| Madison Area Technical College | Electricity One-Year Technical Diploma |
| Northwood Technical College | Surgical Technology – Apprenticeship Apprenticeship |
| Southwest Wisconsin Technical College | IT – Software Developer Associate of Applied Science Degree |

Program Approval – Requested by: Chippewa Valley Technical College

Program Title: Expanded Function Dental Auxiliary

Program Description: The Expanded Function Dental Auxiliary Advanced Technical Certificate prepares students to perform the following activities as delegated by a dentist: placement and finishing of restoration material after a dentist prepares a tooth; application of sealants; coronal polishing; impressions; temporizations; packing cord; removal of cement from crowns; adjustment of dentures and other removable oral appliances; removal of sutures and dressings; and application of topical fluoride, fluoride varnish or similar dental topical agents. Graduates are employed as expanded function dental auxiliaries or dental assistants.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Career pathway opportunities: The Expanded Function Dental Auxiliary Advanced Technical Certificate ladders into the Dental Hygienist Associate of Applied Science Degree.

Program Approval – Requested by: Fox Valley Technical College

Program Title: Aviation Management

Program Description: The Aviation Management Associate of Applied Science Degree prepares students to apply technical knowledge and skills to the management of aviation industry operations and services such as airport operations, ground traffic direction, ground support and flightline operations, passenger and cargo operations, flight safety and security operations, aviation industry regulation and related business aspects of managing aviation enterprises. Graduates are employed as operations and program managers, safety data analysts, crew schedulers, load and fuel planners and flight information specialists.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Program Approval – Requested by: Fox Valley Technical College

Program Title: Precision Agriculture Technology

Program Description: The Precision Agriculture Technology Associate of Applied Science Degree prepares students to install, troubleshoot and operate high tech agricultural equipment while using the most current technology. Students will learn about data management, crop production and agriculture equipment while focusing on increasing farm production and supporting sustainable agriculture practices. Graduates are employed as farm equipment mechanics and service technicians.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Program Approval – Requested by: Madison Area Technical College

Program Title: Electricity

Program Description: The Electricity One-Year Technical Diploma prepares students to apply technical knowledge and skills to assist in the installation, maintenance and repair of electric apparatus and systems in residential and commercial environments. Graduates are employed as electrician helpers, material handlers and apprentice electricians.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Career pathway opportunities: Graduates may enter the State Electrical Apprenticeship program through the Wisconsin Department of Workforce Development, Bureau of Apprenticeship Standards (DWD-BAS).

Apprenticeship Program Approval – Requested by: Northwood Technical College

Program Title: Surgical Technology - Apprenticeship

Program Description: The Surgical Technology Apprenticeship prepares apprentices to assist in operations under the supervision of surgeons, registered nurses or other surgical personnel. Apprentices may help set up the operating room, prepare and transport patients for surgery, adjust lights and equipment, pass instruments and other supplies to the surgeon(s) and assistant(s), hold retractors, cut sutures and help count sponges, needles, supplies and instruments. Apprentices are employed as surgical technologists.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Preferred Start Date: August 2024

District Board Approval Date: 11/15/2023

Program Approval – Requested by: Southwest Wisconsin Technical College

Program Title: IT – Software Developer

Program Description: The IT – Software Developer Associate of Applied Science Degree prepares students to design, develop and test business application software using various leading programming languages. Graduates will be proficient in industry-relevant programming languages along with various supporting technologies in database development, project management and system analysis and design. Graduates are employed as software developers, software quality assurance analysts and testers.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

PROGRAM DISCONTINUANCE

A program is discontinued at a district’s request, or as initiated by System Office staff, when labor market projections decline or a program experiences low enrollment over a long period of time. Prior to being discontinued, programs are suspended for three years. In some cases, the program is modified or combined with another program. Discontinuing low-demand programs helps ensure that Wisconsin technical college programs maintain high quality and relevance to state workforce needs.

| <u>College</u> | <u>Program Title</u> |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Gateway Technical College | Criminal Justice – Law Enforcement 2 Associate of Applied Science Degree Program discontinued due to college being administratively approved for the program but never offering it. Program originally approved: 5/13/2014 |
| Madison Area Technical College | Court Reporting Associate of Applied Science Degree Program discontinued due to low labor market demand. Program originally approved: 5/29/2014 |
| Milwaukee Area Technical College | Criminal Justice – Law Enforcement 2 Associate of Applied Science Degree Program discontinued due to college being administratively approved for the program but never offering it. Program originally approved: 5/13/2014 |
| Milwaukee Area Technical College | Mobile Application Designer One-Year Technical Diploma Program discontinued due to redundancy with similar program offering. Program originally approved: 11/14/2012 |
| Milwaukee Area Technical College | Mobile Designer Associate of Applied Science Degree Program discontinued due to redundancy with similar program offering. Program originally approved: 11/14/2012 |
| Milwaukee Area Technical College | WTCS Non-Liberal Arts – Milwaukee Associate of Applied Science Degree Program discontinued due to low enrollment. Program originally approved: 2/23/2010 |
| Northeast Wisconsin Technical College | Health Care Business Services Associate of Applied Science Degree Program discontinued due to low enrollment. Program originally approved: 9/22/1993 |
| Northwood Technical College | Broadband Technologies Two-Year Technical Diploma Program discontinued due to low enrollment. Program originally approved: 12/16/2008 |

| <u>College</u> | <u>Program Title</u> |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Northwood Technical College | IT – Network Specialist Associate of Applied Science Degree Program discontinued due to redundancy with similar program offering. Program originally approved: 4/1/2005 |
| Southwest Wisconsin Technical College | Paramedic Technician Associate of Applied Science Degree Program discontinued due to inability to receive WI DHS-EMS Section approval. Program originally approved: 3/23/2016 |
| Western Technical College | Entrepreneurship One-Year Technical Diploma Program discontinued due to low enrollment. Program originally approved: 9/9/2015 |

The following programs were modified to better meet the needs of employers; the original program names and numbers are being discontinued:

| <u>College</u> | <u>Program Title</u> |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Chippewa Valley Technical College | Baking and Pastry Specialist One-Year Technical Diploma Program discontinued due to a number change to 30-314-4. Program originally approved: 5/12/2020 |
| Madison Area Technical College | Automated Manufacturing Systems Technology Associate of Applied Science Degree Program discontinued due to a title/number change to 10-620-1 Electromechanical Technology. Program originally approved: 3/6/2012 |
| Milwaukee Area Technical College | Digital Marketing & Integrated Communication Less-Than-One-Year Technical Diploma Program discontinued due to a number change to 31-104-9. Program originally approved: 7/25/2014 |
| Milwaukee Area Technical College | Hotel/Hospitality Management Associate of Applied Science Degree Program discontinued due to a title/number change to 10-109-2 Hospitality Management. Program originally approved: 7/1/1986 |
| Northcentral Technical College | Industrial Electronics and Maintenance Less-Than-One-Year Technical Diploma Program discontinued due to reinstatement of previous program number of 31-414-7. Program originally approved: 5/11/2018 |

| <u>College</u> | <u>Program Title</u> |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Northeast Wisconsin Technical College | Automotive Maintenance Technician One-Year Technical Diploma Program discontinued due to a title/number change to 30-404-1 Automotive Maintenance & Light Repair Technician. Program originally approved: 5/7/2015 |
| Northeast Wisconsin Technical College | Video Production One-Year Technical Diploma Program discontinued due to a number change to 30-701-2. Program originally approved: 7/13/2016 |
| Western Technical College | Culinary Management Associate of Applied Science Degree Program discontinued due to a restructuring of the program area. Program originally approved: 9/27/2000 |

FACILITIES DEVELOPMENT

Chippewa Valley Technical College – Remodeling of facilities in Chippewa Falls at a cost of \$1,500,000.

Fox Valley Technical College – Remodeling of facilities in Appleton at a cost of \$1,070,000.

Fox Valley Technical College – Remodeling of facilities in Appleton at a cost of \$1,340,000.

Fox Valley Technical College – Remodeling of facilities in Appleton at a cost of \$771,000.

Madison Area Technical College – Remodeling of facilities in Madison at a cost of \$500,000.

Northeast Wisconsin Technical College – Remodeling of facilities in Green Bay at a cost of \$220,000.

Northeast Wisconsin Technical College – Remodeling of facilities in Aurora and Green Bay at a cost of \$420,000.

Western Technical College – Acquisition of facilities in La Crosse at a cost of \$196,000.

Chippewa Valley Technical College – Remodeling of Facilities in Chippewa Falls

The Chippewa Valley Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in Chippewa Falls.

The District proposes to remodel approximately 7,000 square feet to expand Electrical Apprenticeship (18 FTEs) Labs and Workforce Solutions training space. The new labs will displace various underutilized classrooms, lab spaces and a conference room. The new space consists of a lecture classroom, a large lab, nine individual mock commercial construction stations, a mock residential station and various storage spaces. The District has consistent student enrollment and high employer demand for apprentice electricians and projections remain high.

The project will not meet the System requirement of LEED Silver and an exception to meeting this requirement is granted. A significant number of LEED points are unavailable because the project is being served by the existing HVAC systems and there are no changes to the plumbing or building exterior.

The estimated cost of the project is \$1,500,000 and the unit cost of the construction calculates to approximately \$187 per square foot. The District will spend an additional \$125,000 on equipment to furnish the labs. The project will be funded by district borrowing.

Fox Valley Technical College – Remodeling of Facilities in Appleton

The Fox Valley Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in Appleton.

The District proposes to remodel approximately 3,000 square feet to improve and increase the size of the training space for the students in the Food Service Production (Technical Diploma 20 FTEs). The existing lab and equipment have reached the end of their useful life, and the expansion of cooking stations will allow for greater class size. A significant portion of the cost of this remodeling is the

improvements needed for the exhaust systems over the cooking stations. The District has consistent enrollment and employer demand for its Food Service Production graduates.

The estimated cost of the project is \$1,070,000 and the unit cost of the remodeling, exclusive of professional fees, calculates to approximately \$315 per square foot. The project will be funded by district borrowing.

Fox Valley Technical College – Remodeling of Facilities in Appleton

The Fox Valley Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in Appleton.

The District proposes to remodel approximately 6,200 square feet to relocate Electrical & Electronics Engineering Technology (180 FTEs) Labs from the main campus building to the Bordini Center. The existing engineering labs are 40 years old and do not meet the electrical and space requirements for modern training equipment and scenarios. The four labs are: a fundamentals lab, a soldering lab and two smaller advanced labs. The new labs are being constructed in unused corridors, storage, and lab spaces adjacent to similar existing engineering labs. Consolidating all the engineering labs at one location will reduce student and faculty transit times and improve collaboration and sharing of resources. The District has increased student and employer demand for its engineering programs.

The project will not meet the System requirement of LEED Silver and an exception to meeting this requirement is granted. A significant number of LEED points are unavailable because the project is being served by the existing HVAC systems and there are no changes to the exterior of the building.

The estimated cost of the project is \$1,340,000 and the unit cost of the remodeling, exclusive of professional fees, calculates to approximately \$195 per square foot. The project will be funded by district borrowing.

Fox Valley Technical College – Remodeling of Facilities in Appleton

The Fox Valley Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in Appleton.

The District proposes to remodel approximately 1,200 square feet to improve and increase the size of the training space for the Advanced Quantities Preparation (AQP) Lab for the Culinary Arts (90 FTEs) program. The AQP Lab will be relocated to reduce the noise and distraction of the current dishwashing station. This project coincides with the replacement of a non-compliant sewer line (grease trap). The District has consistent enrollment and employer demand for Culinary Arts graduates. The improved space will serve a greater number of students per class with updated equipment and a demonstration space.

The estimated cost of the project is \$771,000 and the unit cost of the remodeling, exclusive of professional fees, calculates to approximately \$574 per square foot. The cost of the project is high due to relocation of the range hoods and sewer relocation. The project will be funded by district borrowing.

Madison Area Technical College – Remodeling of Facilities in Madison

The Madison Area Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities at the Truax Campus.

The District proposes to remodel approximately 6,000 square feet to improve the outdoor playgrounds at its childcare/daycare facility. The improvements include installing additional playground equipment, significant alterations to landscaping and additional fencing. Separating existing outdoor activity spaces and playgrounds is required for different age groups. The District has a significant demand for childcare from its students and that is expected to remain high.

The estimated cost of the project is \$500,000 and the District will spend an additional \$110,000 on playground and outdoor equipment. The project will be funded by district borrowing.

Northeast Wisconsin Technical College – Remodeling of Facilities in Green Bay

The Northeast Wisconsin Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in Green Bay.

The District proposes to remodel an outdoor courtyard (approximately 6,500 square feet) at the Main Campus. The mature trees in the courtyard have heaved a significant portion of the paving making accessibility difficult and unsafe. The project consists of replacing the landscaping and paving to provide an accessible path through the courtyard and various entrances. The project also entails installing new sunshades to accompany seating areas.

The estimated cost of the project is \$220,00 and will be funded by district borrowing.

Northeast Wisconsin Technical College – Remodeling of Facilities in Aurora and Green Bay

The Northeast Wisconsin Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in Aurora and Green Bay.

The District proposes to remodel approximately 350 square feet to create two new accessible bathrooms at the Aurora Campus. The District will also remodel approximately 550 square feet at the Advanced Manufacturing Center in Green Bay to improve two bathrooms. The bathrooms in Aurora do not meet current accessibility guidelines and have reached the end of their useful lives. The Aurora project entails creating two new bathrooms and removing two non-accessible bathrooms. The new bathrooms will serve the entire building. The bathrooms at the Advanced Manufacturing Center have also reached the end of their useful lives and will receive new finishes and plumbing fixtures to meet current accessibility guidelines.

The estimated cost of the project is \$420,000 and the unit cost of the remodeling calculates to approximately \$464 per square foot. The project will be funded by district borrowing.

Western Technical College – Acquisition of Facilities in La Crosse

The Western Technical College District, pursuant to s. 38.04(10), Stats., requests approval to acquire a parcel of land and improvements contiguous to the main campus in La Crosse.

The district proposes to acquire a parcel of land at 817 Vine Street, (.08 acre), which is contiguous to campus. The property proposed for acquisition has recently become available and is a residential building. The college plans to remove the improvements to enlarge green space around the campus and for possible future development.

An Environmental Assessment was made available to the public and no comments were received on the proposed acquisition. The District has conducted an Environmental Site Assessment Phase 1 and no evidence of recognized environmental concerns were found.

The estimated cost of the acquisition is \$196,000. The \$155,000 purchase price is below the appraised value. Demolition of the structures, environmental and legal fees are estimated to be \$41,000. The project will be funded through district borrowing.

INTERIM DISTRICT BOARD APPOINTMENTS

Wisconsin statutes establish requirements for the membership of technical college boards, including that each board has nine members who are residents of the college district and who take office on July 1. Members whose appointments are approved by the Wisconsin Technical College System (WTCS) Board serve staggered three-year terms.

WTCS Board approval is needed for interim appointments for vacant positions with terms as specified. Note: Incumbent appointments are designated with an asterisk (*).

Blackhawk Technical College

| <u>Member Category</u> | <u>Appointee</u> | <u>Term</u> |
|------------------------|------------------|----------------------------|
| Elected Official | Dave Marshick | July 1, 2023-June 30, 2026 |

Mr. Marshick is a senior vice president – commercial banking manager of First National Bank and Trust Company. He was first elected to the Janesville City Council in 2020, has lived in Janesville for over 30 years and has been involved in many groups and organizations during that time. Mr. Marshick has been involved in the revitalization of Downtown Janesville for nearly 20 years, both as a member of Downtown Janesville Inc. and as a part of the group that established the Downtown Janesville Business Improvement District. For the past five-and-a-half years he has been a member of the Forward Janesville Board of Directors. Current and past organizations include Eastside Basketball Booster Club-Craig High School board member/president; Janesville Morning Rotary Club-past member/treasurer; Janesville Area Crime Stoppers past board member/vice president; Downtown Janesville Inc.-past board member/president/secretary; Downtown Janesville Business Improvement District-past board member; and ARISE Now Steering Committee-past committee member.

ITEM G: WAUKESHA COUNTY TECHNICAL COLLEGE (WCTC) – PROJECT CONCEPT REVIEW –
REMODELING TO CREATE THE GENE HAAS CNC TRAINING CENTER IN PEWAUKEE

WTCS Director of Facilities Development Dan Scanlon

WCTC Director-District Facilities Richard Haen

WCTC Dean-Applied Technologies Michael Shiels

Resolution:

That, upon the recommendation of the President of the Wisconsin Technical College System (WTCS), a finding is made that the concept for the Waukesha County Technical College’s proposed remodeling of facilities in Pewaukee is reasonable. The final scope and design of the project is subject to review and approval by the Board as required by s. 38.04(10) Stats.

Consistent with established procedures, projects for additional or new facilities and remodeling of existing facilities with budgets in excess of \$1,500,000 are subject to a two-phased review process beginning with a Project Concept Review. This initial review considers the project at its conceptual stage with the primary focus on programmatic needs. While a limited amount of detail may be available at this stage, the review can identify areas of concern and factors to be considered in subsequent planning and development of the projects. Following this review, the projects are subject to approval by the Wisconsin Technical College System Board, pursuant to s. 38.04(10), Stats.

Funding for this project will be by district borrowing and donations.

The Proposal

Remodeling to create The Gene Haas CNC Training Center.

The District proposes to remodel approximately 10,700 square feet of the ‘1’ Building to modernize and provide additional space for CNC training. The 40-year-old space to be remodeled is an existing industrial training space which requires modernization to meet the space requirements and electrical needs of modern equipment. The District has consistent student demand and significant employer demand for graduates of CNC related training.

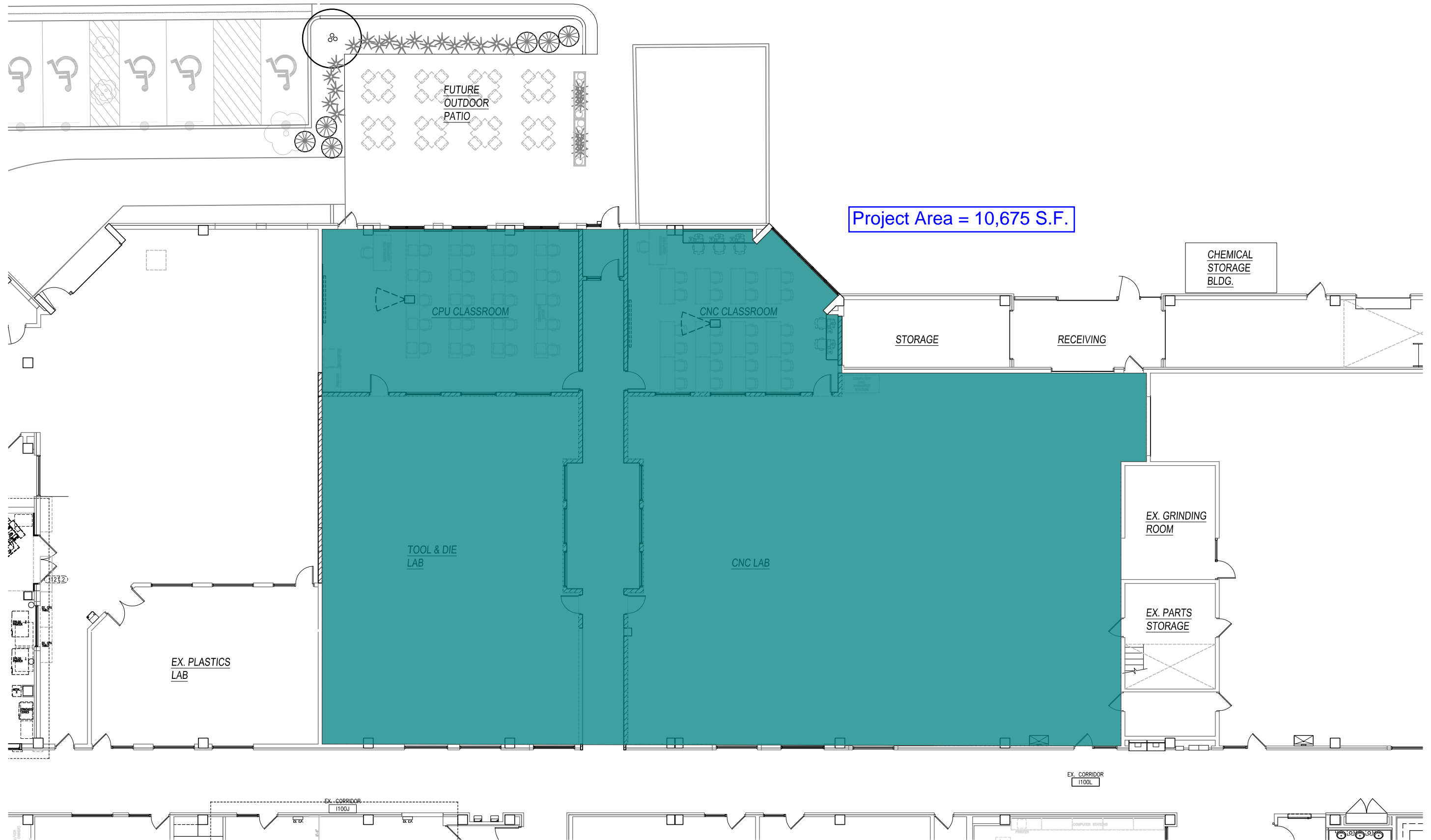
| <u>Program</u> | FTEs 19-20 | FTEs 20-21 | FTEs 21-22 | FTEs 22-23 | FTEs 23-24 |
|------------------------|---------------|---------------|---------------|---------------|---------------|
| CNC Setup Technician | 27.6 | 25.1 | 18.1 | 15.2 | 17.1 |
| Machine Tool Operation | 15.3 | 13.1 | 14.1 | 9.1 | 10.3 |
| Tool and Die Making | 23.5 | 22.4 | 17.5 | 15.2 | 13.6 |

The remodeling consists of general improvements to the lighting, electrical and HVAC systems. The remodeling will reorganize existing labs to suit the new equipment. A list of the primary spaces proposed for the project are a large CNC Lab; CPU Classroom; CNC Classroom; and Tool and Die Lab.

The budget for the project is approximately \$2,000,000 and \$1,500,000 will be funded by the district and by a donation of \$500,000.

Staff Finding

Staff concludes there is a need to update the CNC training space. The remodeling responds to the increased number of training stations needed to train students and the increased size and electrical needs of modern CNC machines.



Proposed I123 & I135 Renovations
 INTERIOR RENOVATION OPTION B

October 3, 2023 | Scale: 1/16" = 1'-0" | 1 INCH



I Building, 1st Floor
 800 Main Street, Pewaukee, WI



ITEM H: APPRENTICESHIP COMPLETION REPORT

WTCS Director of Strategic Advancement Katy Pettersen

Registered Apprenticeship combines structured, on-the-job training with classroom instruction. Apprentices learn the theory and practice of a highly skilled occupation in one to six years, getting paid for their time on the job and, typically, in the classroom.

Wisconsin's technical colleges work closely with the Wisconsin Department of Workforce Development's Bureau of Apprenticeship Standards to meet employer needs in the area of apprenticeship, providing the classroom instruction for apprenticeship programs in the industrial, construction and other sectors.

Board members will discuss the most recent Apprenticeship Completion report.

ITEM I: TEACHING AND LEARNING – PROGRAM APPROVAL PROCESS

WTCS Provost and Vice President Dr. Colleen McCabe

WTCS Associate Vice President-Office of Instructional Services Chrystal Seeley-Schreck

The recurring Teaching and Learning agenda item highlights System-wide efforts in instruction and student services that support the Board's strategic vision, its focus on success for all students and its emphasis on economic prosperity for individuals, employers and communities.

In January, the Board will have a discussion focused on program approval. Authority for the initiation and development of programs is vested with the Wisconsin Technical College System (WTCS) Board, as provided under s. 38.001(1m), Wis. Stats.

The presenters will provide the Board with an overview of the program development and maintenance processes, including:

- program concept review and program approval;
- program assessment and curricula modifications; and
- program discontinuation

Board members will also receive an overview of 2023 program approval activity.

ITEM J: LEGISLATIVE UPDATE

WTCS Executive Vice President Jim Zylstra; WTCS Policy Advisors Megan Stritchko and Brandon Trujillo; DBA Executive Director Layla Merrifield

An update on recent state and federal legislative activity affecting the Wisconsin Technical College System will be provided.

ITEM K: ANNOUNCEMENTS/ADJOURN

Board Vice President Mark Tyler

The next regularly scheduled meeting of the WTCS Board is March 19-20, 2024, at Moraine Park Technical College in Fond du Lac.