



AGENDA OF THE WISCONSIN TECHNICAL COLLEGE SYSTEM (WTCS) BOARD

July 16-17, 2024

Northwood Technical College
1019 S. Knowles Avenue, New Richmond, WI

Tuesday, July 16, 2024

Location: Conference Center (1122A – 1122C)

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Motion to Recess until Wednesday, July 17, 2024

Following completion of the Tuesday agenda, Board members and invited guests will attend dinner at 45th Parallel Distillery. No official business will be conducted.

If you require accommodations to observe the meeting, please contact Julie Drake at julie.drake@wtcsystem.edu or at 608-267-9066.



AGENDA OF THE WISCONSIN TECHNICAL COLLEGE SYSTEM (WTCS) BOARD

Wednesday, July 17, 2024

Location: Conference Center (1122A – 1122C)

Breakfast will be available for Board members and invited guests at 8:00 am in the Conference Center 1122A – 1122C. No official business will be conducted.

8:30 am

Northwood Technical College Presentation and Tour

9:30 am

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Lunch will be available for Board members and invited guests. No official business will be conducted.

If you wish to listen during the meeting, please contact Julie Drake at julie.drake@wtcsystem.edu or at 608-267-9066 to obtain instructions on how to join the call.

ITEM A: APPROVAL OF MAY 21, 2024, MEETING MINUTES

Board President Mark Tyler

ITEM B: REPORT OF THE BOARD PRESIDENT

Board President Mark Tyler

- Board of Regents Report

ITEM C: WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

Association President Chuck Bolstad and Executive Director Layla Merrifield

Chuck Bolstad, Southwest Wisconsin Technical College trustee and current president, and Executive Director Layla Merrifield will provide the Board with an overview of recent Association activities.

ITEM D: WTCS PRESIDENTS' ASSOCIATION

Association President Richard Barnhouse

Dr. Richard Barnhouse, president of Waukesha County Technical College and current Association president, will provide the Board with an overview of recent Association activities.

ITEM E: TEACHING AND LEARNING – HUMAN SERVICES

WTCS Education Director Dr. Katie Roberts; Northwood Technical College Vice President of Academic Affairs Dr. Aliasha Crowe and Gerontology Program Director Jennifer Ellis

WTCS and Northwood Technical College will explore Human Services, with a spotlight on Gerontology. Dr. Katie Roberts, education director for the WTCS Office of Instruction, will provide an overview of Human Services Career Cluster programs, including specific updates to the Human Services program, Substance Use Disorder Counseling (SUDC), Aesthetics/Barber/Cosmetology and Funeral Services. Northwood Technical College leaders Dr. Aliasha Crowe, vice president of academic affairs; and Jennifer Ellis, gerontology program director will present on Northwood's Gerontology programs, highlighting their multi-disciplinary implementation.

ITEM F: ELECTION OF OFFICERS

Board President Mark Tyler

ITEM G: CONSENT AGENDA

WTCS Associate Vice President of Instruction Chrystal Seeley-Schreck

WTCS Director of Facilities Development Dan Scanlon

WTCS Policy Advisor Brandon Trujillo

- Program Development
- Facilities Development
- Interim District Board Appointments

PROGRAM DEVELOPMENT

Authority for the initiation and development of programs is vested with the Wisconsin Technical College System Board as provided under s. 38.001(1m), Wis. Stats.

CONCEPT REVIEW

During the Concept Review phase for occupational programs, the district provides information on local labor market demand and employment trends. In addition, the district provides a summary of discussions with other districts, which offer the same or a similar program. The results of the Ad Hoc Advisory Committee discussions are shared, and District Board approval is documented. Approval of the Concept Review does not authorize the district to offer the program. Approval of the Concept Review does allow the district to proceed with compiling and documenting information required in the next and final stage of the approval process.

The information, analyses and documentation submitted in the Concept Review phase are reviewed by System Office staff for adequacy. The following Concept Reviews are recommended for approval. Board approval of the following Concept Reviews will initiate the Program Approval phase.

<u>College</u>	<u>Program Title</u>
Waukesha County Technical College	Manufacturing Integration Engineering Technology Associate of Applied Science Degree

Concept Review – Requested by: Waukesha County Technical College

Program Title: Manufacturing Integration Engineering Technology

Program Description: The Manufacturing Integration Engineering Technology Associate of Applied Science Degree prepares students to implement various automated and robotic systems to enhance manufacturing operations. Graduates are employed as electrical engineering technicians, automated systems specialists and mechatronics technicians.

Demonstration of Program Need: Waukesha County Technical College (WCTC) demonstrated program need through a variety of sources including labor market data, an employer survey and advisory committee support.

Summary of Collaborative Discussions: WCTC notified the three colleges with the same or similar programs. There were no concerns.

Salary: \$26.55/hour

District Board Approval Date: 11/10/2023

PROGRAM APPROVAL

During the Program Approval phase for occupational programs, the district prepares a final analysis of the new program and the cost/benefit to district stakeholders. The analysis includes a final estimate of labor market need, instructional costs and career pathway opportunities. In addition, the district prepares a response to any issues or questions raised by the Board in the Concept Review phase.

The information, analysis and documentation submitted in the Program Approval phase are reviewed by System Office staff for adequacy. The following programs are recommended for Board approval. Board approval will complete the occupational program development process.

<u>College</u>	<u>Program Title</u>
Fox Valley Technical College	Agriculture Equipment Apprentice Apprenticeship
Nicolet Area Technical College	Field Service Technician One-Year Technical Diploma
Waukesha County Technical College	Expanded Function Dental Auxiliary Advanced Technical Certificate
Western Technical College	Expanded Function Dental Auxiliary Advanced Technical Certificate

New Apprenticeship Program Approval – Requested by: Fox Valley Technical College

Program Title: Agriculture Equipment Apprentice

Program Description: The Agriculture Equipment Apprenticeship prepares apprentices to maintain and repair specialized farm, ranch and agribusiness power equipment and vehicles. Includes instruction in the principles of diesel, combustion, electrical, steam, hydraulic and mechanical systems and their application to the maintenance of terrestrial and airborne crop-spraying equipment; tractors and hauling equipment; planting and harvesting equipment; cutting equipment; power sources and systems for silos; irrigation and pumping equipment; dairy, feeding, and shearing operations; and processing systems. Apprentices are employed as agriculture service technicians.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Preferred Start Date: 8/26/2024

District Board Approval Date: 2/20/2024

Program Approval – Requested by: Nicolet Area Technical College

Program Title: Field Service Technician

Program Description: The Field Service Technician One-Year Technical Diploma prepares students to diagnose, adjust, repair, or overhaul mobile mechanical, hydraulic and pneumatic equipment, such as cranes, bulldozers, graders and conveyors, used in construction, logging and mining. Graduates are employed as field service technicians, mobile equipment mechanics and heavy-duty equipment mechanics.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Career pathway opportunities: This program creates pathway connections between district high schools offering foundational transcripted credit courses and shared coursework with the college's Electromechanical Technology Associate Degree program. Existing workers already in the field service profession are also eligible to take part in credit for prior learning opportunities that would assist in reducing the completion time for the Field Service Technician credential.

Program Approval – Requested by: Waukesha County Technical College

Program Title: Expanded Function Dental Auxiliary

Program Description: The Expanded Function Dental Auxiliary Advanced Technical Certificate prepares students to perform the following activities as delegated by a dentist: placement and finishing of restoration material after a dentist prepares a tooth; application of sealants; coronal polishing; impressions; temporizations; packing cord; removal of cement from crowns; adjustment of dentures and other removable oral appliances; removal of sutures and dressings; and application of topical fluoride, fluoride varnish or similar dental topical agents. Graduates are employed as expanded function dental auxiliaries or dental assistants.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Career pathway opportunities: The Expanded Function Dental Auxiliary Advanced Technical Certificate ladders into the Dental Hygienist Associate of Applied Science Degree.

Program Approval – Requested by: Western Technical College

Program Title: Expanded Function Dental Auxiliary

Program Description: The Expanded Function Dental Auxiliary Advanced Technical Certificate prepares students to perform the following activities as delegated by a dentist: placement and finishing of restoration material after a dentist prepares a tooth; application of sealants; coronal polishing; impressions; temporizations; packing cord; removal of cement from crowns; adjustment of dentures and other removable oral appliances; removal of sutures and dressings; and application of topical fluoride, fluoride varnish or similar dental topical agents. Graduates are employed as expanded function dental auxiliaries or dental assistants.

Cost/benefit to district stakeholders: This degree will benefit stakeholders by providing local communities with skilled employees in this occupational field. Initial program startup costs include curriculum development and instructional support.

Career pathway opportunities: The Expanded Function Dental Auxiliary Advanced Technical Certificate ladders into the Dental Hygienist Associate of Applied Science Degree.

PROGRAM DISCONTINUANCE

A program is discontinued at a district’s request, or as initiated by System Office staff, when labor market projections decline or a program experiences low enrollment over a long period of time. Prior to being discontinued, programs are suspended for three years. In some cases, the program is modified or combined with another program. Discontinuing low-demand programs helps ensure that Wisconsin technical college programs maintain high quality and relevance to state workforce needs.

<u>College</u>	<u>Program Title</u>
Lakeshore Technical College	Design and Drafting Technology One-Year Technical Diploma Program discontinued due to low enrollment. Program originally approved: 1/17/2012

The following programs were modified to better meet the needs of employers; the original program names and numbers are being discontinued:

<u>College</u>	<u>Program Title</u>
Milwaukee Area Technical College	Digital Imaging Less-Than-One-Year Technical Diploma Program discontinued due to a number change to 31-203-2. Program originally approved: 10/3/2013

FACILITIES DEVELOPMENT

Blackhawk Technical College – Remodeling of facilities in Janesville at a cost of \$500,000.

Madison Area Technical College – Remodeling of facilities in Madison at a cost of \$1,500,000.

Madison Area Technical College – Remodeling of facilities in Madison at a cost of \$1,500,000.

Moraine Park Technical College – Remodeling of facilities in Fond du Lac at a cost of \$850,000.

Northcentral Technical College – Remodeling of facilities in Wausau at a cost of \$475,000.

Northcentral Technical College – Construction of facilities in Wausau at a cost of \$600,000.

Northeast Wisconsin Technical College – Remodeling of facilities in Green Bay at a cost of \$872,000.

Northwood Technical College – Remodeling of facilities in New Richmond at a cost of \$500,000.

Blackhawk Technical College – Remodeling of Facilities in Janesville

The Blackhawk Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities at the Main Campus in Janesville.

The District proposes to remodel approximately 4,600 square feet in three different locations. The project involves relocating the Electric Power Distribution (EPD) program (20 FTEs), the Rock County Sheriff's office and improving the entrance on the health education (south) side of campus. The relocated EPD program consists of a three-bay garage, a large storage room and a lab. There is significant demand for graduates of the EPD program. The Sheriff's office will be located at the back of the campus with its own entrance and consists of a garage, office, open office, locker room and storage spaces. The District leases this space to the Sheriff's department.

The estimated cost of the project is \$500,000 and the unit cost of the remodeling, exclusive of professional fees, calculates to approximately \$105 per square foot. The project will be funded from the district's fund balance.

Madison Area Technical College – Remodeling of Facilities in Madison

The Madison Area Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities at the Truax Campus.

The District proposes to remodel approximately 7,100 square feet to improve and expand space for the Retention Initiatives and Student Engagement (RISE) program. The project will also merge the Veteran Benefits and Veteran Resource Services into the Veterans Services Office. The remodeling will create reception and waiting areas for both offices with a suite of individual consultation rooms for students and faculty. There are workstations in open offices for support staff and places for remote and part-time employees. The consolidation increases student awareness and utilization of the support programs and improves faculty cooperation and collaboration.

The project will not meet the System requirement of LEED Silver and an exception to meeting this requirement is granted. A significant number of LEED points are unavailable because the project is being

served by the existing HVAC systems and there are no changes to the building exterior or plumbing fixtures. The lighting and interior finishes are being designed and specified to meet the requirements outlined in a LEED Silver facility.

The estimated cost of the project is \$1,500,000 and the unit cost of the remodeling, exclusive of professional fees, calculates to approximately \$189 per square foot. The District will spend an additional \$742,000 on equipment to furnish the space. The project will be funded by district borrowing.

Madison Area Technical College – Remodeling of Facilities in Madison

The Madison Area Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities at the Truax Campus.

The District proposes to remodel approximately 3,700 square feet to create new offices and space for the Disability Resource Services staff and Dean of Students Office staff. The current staff occupy open workstations, and this project will create 15 individual offices to provide spaces for confidential and private consultation with students. The remodeling will create a large reception/waiting area, a large conference room, a quiet room and various storage spaces. The primary focus of this project is improving privacy and creating a centralized location for the support, retention and success of students.

The estimated cost of the project is \$1,500,000 and the unit cost of the remodeling, exclusive of professional fees, calculates to approximately \$365 per square foot. The District will spend an additional \$305,000 on equipment to furnish the space. The project will be funded by district borrowing.

Moraine Park Technical College – Remodeling of Facilities in Fond du Lac

The Moraine Park Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities at the Fond du Lac Campus.

The District proposes to remodel the parking lot on the southwest side of campus near the main entrance (1,879 FTEs). The redesigned parking lot will improve the overall safety of pedestrians by creating pedestrian pathways and landscaped islands by reducing the number of parking spaces by 48. The existing paving has reached the end of its useful life and the new design will reduce vehicle conflicts. New lighting, security cameras and infrastructure for electric vehicles are part of the project. The reconfigured lot provides 235 parking spaces of which five are designated accessible. The existing 11 accessible parking spaces near the main entrance will not be altered. An Environmental Assessment for the project was made available to the public and no comments were received on the proposed construction.

The estimated cost of the project is \$850,000. The cost for the project is consistent with similar projects in the System. The project will be funded by district borrowing.

Northcentral Technical College – Remodeling of Facilities in Wausau

The Northcentral Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in Wausau.

The District proposes to remodel approximately 4,600 square feet near the bookstore and student life lounge. The project entails creating three general purpose classrooms and two small conference rooms from vacated offices. An existing corridor that had been infilled with storage closets will be reopened making three existing single restrooms accessible to students using the bookstore and student life spaces. Individual offices will be removed from the Student Leadership Center to create additional soft seating areas with tables for student use. The general classrooms and conference rooms will be added to the District's inventory of spaces that will alleviate class scheduling conflicts at peak class times.

The estimated cost of the project is \$475,000 and the unit cost, exclusive of professional fees, calculates to approximately \$89 per square foot. The project will be funded by district borrowing.

Northcentral Technical College – Construction of Facilities in Wausau

The Northcentral Technical College district, pursuant to s. 38.04(10), Stats., requests approval to construct facilities in Wausau.

The District proposes to construct approximately 2,000 square feet to create a classroom and vehicle apparatus bay for the EMS (60 FTEs) programs. The additional classroom and apparatus bay are being designed to allow hands on gurney training adjacent to an ambulance simulator and an actual ambulance. The district has significant employer demand for EMS students and enrollments in the program are consistent. An Environmental Assessment for the addition was made available to the public and no comments were received on the proposed construction.

The estimated cost of the project is \$600,000 and the unit cost, exclusive of professional fees, calculates to approximately \$265 per square foot. The District anticipates spending \$6,800 annually on utilities and maintenance to operate the addition. The project will be funded by district borrowing.

Northeast Wisconsin Technical College – Remodeling of Facilities in Green Bay

The Northeast Wisconsin Technical College district, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in Green Bay.

The District proposes to remodel approximately 3,700 square feet to enlarge space for the Dental Hygiene (40 students annually) and Dental Assistant (32 students annually) programs. The project will create four additional dental stations to increase class sizes. The project creates a work room, a faculty workroom, a dental simulator lab, various storage spaces and an office. The District will offer Expanded Function Dental Auxiliary training for 18 students annually starting Fall 2025. The District has significant employer demand for graduates of its dental programs.

The estimated cost of the project is \$872,000 and the unit cost, exclusive of professional fees, calculates to approximately \$222 per square foot. The District will spend an additional \$643,700 on dental equipment to furnish the space and \$82,000 annually on salaries and supplies. The project will be funded with an Oral Health Grant.

Northwood Technical College – Remodeling of Facilities in New Richmond

The Northwood Technical College District, pursuant to s. 38.04(10), Stats., requests approval to remodel facilities in New Richmond.

The District proposes to remodel approximately 2,500 square feet for the Medical Laboratory AAS (projected 12 FTEs) program. The project creates a mock hospital room, a bathroom, a student lounge, a faculty office and various storage closets. The District has high local employer demand for graduates in this program and student enrollments are projected to be high.

The estimated cost of the project is \$500,000 and the unit cost calculates to approximately \$199 per square foot. The project will be funded by district borrowing.

INTERIM DISTRICT BOARD APPOINTMENTS

Wisconsin statutes establish requirements for the membership of technical college boards, including that each board has nine members who are residents of the college district and who take office on July 1. Members whose appointments are approved by the Wisconsin Technical College System (WTCS) Board serve staggered three-year terms.

WTCS Board approval is needed for interim appointments for vacant positions with terms as specified.

Madison Area Technical College

<u>Member Category</u>	<u>Appointee</u>	<u>Term</u>
Elected Official	Korbey White	August 7, 2024-June 30, 2026

Korbey is an elected member of the Verona Area School District Board of Education and is the health program manager at Wisconsin Employee Trust Funds. He serves on the Board of 100 Black Men of Madison, the Dane County Immunization Council, the Black Men’s Health Board, Dane Dances and the Dane County Falls Prevention Task Force. He is also a Peacemaker for the Dane County Restorative Justice Program.

Mid-State Technical College

<u>Member Category</u>	<u>Appointee</u>	<u>Term</u>
Employee	Terry Whitmore	July 1, 2024-June 30, 2027

Terry is a current member of the Mid-State Technical College District Board of Directors. He recently retired from the Nekoosa School District Superintendent position and would enjoy remaining on the Board and serving in the Employee category. Terry continues working for the Nekoosa School District as a principal. He serves the Nekoosa community on various civic organizations and remains committed to advancing opportunities for Mid-State students.

<u>Member Category</u>	<u>Appointee</u>	<u>Term</u>
School District Administrator	Ronald Rasmussen	July 1, 2024-June 30, 2027

Ronald currently serves as the principal of Lincoln High School in Wisconsin Rapids; as of July 1, 2024, he will begin service to the district as superintendent. He has been a resident of the Wisconsin Rapids community for over 12 years and actively engages with Mid-State Technical College for student success. He is an active member of various youth organizations in the community and serves multiple community organizations.

Moraine Park Technical College

<u>Member Category</u>	<u>Appointee</u>	<u>Term</u>
Elected Official	Joel Ongert	July 1, 2024-June 30, 2026

Joel is an active member of the West Bend community, serving on several boards, committees and charitable foundations. He currently serves as the mayor of the city of West Bend, a role he was elected to in April 2023. Previously, he served on the West Bend Public School Board in several officer roles, most recently as the Board President and is a strong advocate of public service and education.

Northeast Wisconsin Technical College

<u>Member Category</u>	<u>Appointee</u>	<u>Term</u>
Employee	Ross Loining	July 1, 2024-June 30, 2027

Ross is the information technologies director for Kewaunee County and has worked for Kewaunee County for 23 years, since 2001. Prior to working for Kewaunee County, he worked at Marshfield Clinic.

Waukesha County Technical College

<u>Member Category</u>	<u>Appointee</u>	<u>Term</u>
School District Administrator	Michael Cady	July 1, 2024-June 30, 2027

Michael is the superintendent for the Pewaukee School District. As an educational leader who is passionate about higher education and collaboration, his experience and knowledge will help him stand out as a key member of the WCTC District Board. Michael is aware of the critical role technical colleges play and already has a great relationship with WCTC. The WCTC District Board is excited to welcome Michael as a new member to the Board.

Western Technical College

<u>Member Category</u>	<u>Appointee</u>	<u>Term</u>
School District Administrator	Ryan Alderson	July 1, 2024-June 30, 2027

Ryan is the school district administrator at Cashton School District and a lifelong resident of southwestern Wisconsin; a graduate of UW-La Crosse and Viterbo University, La Crosse. Ryan's professional career has been with the Cashton School District, starting as an elementary school teacher after graduating from UW-La Crosse. While he was principal of the elementary school, he completed his master's degree and school district licensure program at Viterbo University, and in 2017 started in his role as the school district administrator. Ryan is also a council member at his church and is a member of the Cashton Lions Club. Ryan is a very strong supporter of Western Technical College; his mother is an alum, and he sees the work in action as several of his students worked with Western during their time at the Cashton School District after which they become students of Western.

ITEM H: BLACKHAWK TECHNICAL COLLEGE – PROJECT REVIEW – REMODELING TO IMPROVE FACILITIES FOR DENTAL PROGRAMS AT THE MAIN CAMPUS IN JANESVILLE

WTCS Director of Facilities Development Dan Scanlon

Resolution:

That, upon the recommendation of the president of the Wisconsin Technical College System, approval is granted to the Blackhawk Technical College District to remodel existing facilities at the Main Campus in Janesville at a cost of \$1,750,000.

The Blackhawk Technical College District, pursuant to s. 38.04(10) Stats., requests approval to remodel existing facilities at its main campus in Janesville.

The District proposes to remodel facilities at the Main Campus to upgrade and expand facilities for Dental Programs.

The cost of the project is \$1,750,000 and will be funded with an Oral Health Grant of \$1,695,545 and \$55,455 in fund balance.

An analysis of the request with the applicable criteria is attached.

**Analysis of Request for Approval
Blackhawk Technical College District
Remodeling of Facilities in Janesville
Dental Suite**

Applicable review criteria: TCS 5.04(4) Wisconsin Administrative Code

TCS 5.04(4)(a) – A resolution of the District Board approving the remodeling of existing facilities and contingent upon WTCS Board approval.

The District Board of the Blackhawk Technical College adopted a resolution at the April 17, 2024, meeting approving the project.

TCS 5.04(4)(c) – Evidence of compliance with s. 1.11 Stats.

An Environmental Assessment was made available to the public and no comments were received on the proposed parking and roadway alterations. The scope of the interior remodeling project does not significantly alter the facility and an Environmental Assessment is not required.

TCS 5.04(4)(d) – A report relating programmatic and student requirements, and the needs of business and industry, to the need for remodeling of existing facilities.

The District proposes to remodel approximately 3,100 square feet for its Dental programs. The District has consistent enrollments and significant employer demand, and projections remain high for Dental program graduates.

Program	FTE 2023-24
Dental Hygienist	36
Dental Assistant	12

TCS 5.04(4)(e) – Educational specifications relating specific space requirements for approved programs to the need for remodeling of existing facilities.

The remodeling will add five additional operatories to the existing dental operatory suite. The added operatories will provide a more uniform training experience for the Dental Hygienist Program and will allow the program to add two to four additional slots in each cohort. The project will also expand the sterile processing lab to increase student capacity and training stations. A classroom will be created in a space that is currently vacant. The project will create an entrance vestibule and improve vehicle access and patient parking for the Dental Suite. The project will provide a new parking area with an additional 39 parking spaces and includes improvements to the landscaping and wayfinding elements.

TCS 5.04(4)(f) – An analysis of the impact of the remodeling of existing facilities on the District’s budget including the availability and source of funds.

The project will be funded with an Oral Health Grant totaling \$1,694,545 and \$55,455 in capital reserve fund balance.

TCS 5.04(4)(g) – A conceptual sketch of the proposed remodeling of existing facilities.

Architectural drawings have been submitted and found to be satisfactory. Plans are attached to this analysis.

TCS 5.04(4)(h) – The estimated project cost.

The breakdown of the cost for the project is shown below:

Item	Interior Remodeling	Exterior Paving
General Construction	\$529,647	\$469,371
HVAC	24,000	
Plumbing	200,200	
Electrical	230,588	19,000
Contingency	100,391	49,803
Fees	102,000	25,000
Total:	\$1,186,826	\$563,174

The unit cost of the interior remodeling, exclusive of professional fees, calculates to approximately \$477 per square foot. The costs for the road improvements and added parking are similar to other paving projects in the System.

TCS 5.04(4)(i) – The District energy analysis indicating compliance with s. 1.12 Stats.

The project relies on the existing heating and cooling systems.

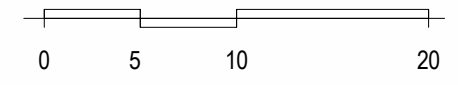
Staff Finding

Staff concludes that there is a need for additional Dental training facilities due to high employer and student demand. Expansion of the number of training stations at the existing dental program location is the most efficient.



PRA Color Legend

- Biology
- Chemistry
- Circulation
- Classrooms
- Dental
- Service



SCALE: 1" = 10'

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ITEM I: BLACKHAWK TECHNICAL COLLEGE – PROJECT REVIEW – REMODELING TO IMPROVE LAB FACILITIES AT THE MAIN CAMPUS IN JANESVILLE

WTCS Director of Facilities Development Dan Scanlon

That, upon the recommendation of the president of the Wisconsin Technical College System, approval is granted to the Blackhawk Technical College District to remodel existing facilities at the Main Campus in Janesville at a cost of \$1,850,000.

The Blackhawk Technical College District, pursuant to s. 38.04(10) Stats., requests approval to remodel existing facilities at its main campus in Janesville.

The District proposes to remodel existing science lab facilities at the Main Campus.

The cost of the project is \$1,850,000 and will be funded with \$1,500,000 in district borrowing and \$350,000 in fund balance.

An analysis of the request with the applicable criteria is attached.

**Analysis of Request for Approval
Blackhawk Technical College District
Remodeling of Lab Facilities in Janesville**

Applicable review criteria: TCS 5.04(4) Wisconsin Administrative Code

TCS 5.04(4)(a) – A resolution of the District Board approving the remodeling of existing facilities and contingent upon WTCS Board approval.

The District Board of Blackhawk Technical College adopted a resolution at the April 17, 2024, meeting approving the project.

TCS 5.04(4)(c) – Evidence of compliance with s. 1.11 Stats.

The scope of the interior remodeling project does not significantly alter the facility and an Environmental Assessment is not required.

TCS 5.04(4)(d) – A report relating programmatic and student requirements, and the needs of business and industry, to the need for remodeling of existing facilities.

The District proposes to remodel three existing science labs, approximately 9,300 square feet. The existing labs are over twenty years old and have reached the end of their useful lives. In order to better design the new labs, the District will relocate the existing corridor that separates these labs and include in the new corridor spaces for students to congregate.

<u>Function</u>	<u>Area (Square Feet)</u>
Physics Lab	1,500
Anatomy Lab	1,750
Chemistry Lab	1,750
Corridor	2,000
Student Collaboration Space	900
Lab Prep Room	1,400
Total:	9,300

TCS 5.04(4)(e) – Educational specifications relating specific space requirements for approved programs to the need for remodeling of existing facilities.

These labs support a significant number of programs including Associate of Arts, Associate of Science, Nursing, Health, EMT and Surgical Tech. The programs that use these labs have a combined total of 465 FTEs. The labs will be designed to share a single lab prep area and due to configuration, they will be replaced as one project.

The allocation of space for the primary functional areas of the remodeled area is shown below:

<u>Function</u>	<u>Area (Square Feet)</u>
Physics Lab	1,500
Anatomy Lab	1,750
Chemistry Lab	1,750
Corridor	2,500
Student Collaboration Space	1,000
Lab Prep Room	1,500
Total:	10,000

TCS 5.04(4)(f) – An analysis of the impact of the remodeling of existing facilities on the District’s budget including the availability and source of funds.

The project will be funded by \$1,500,000 in district borrowing and \$350,000 in capital reserve fund balance.

TCS 5.04(4)(g) – A conceptual sketch of the proposed remodeling of existing facilities.

Architectural drawings have been submitted and found to be satisfactory. Plans are attached to this analysis.

TCS 5.04(4)(h) – The estimated project cost.

The breakdown of the cost for the project is shown below:

<u>Item</u>	<u>Interior Remodeling</u>
General Construction	\$978,493
HVAC	159,254
Plumbing	285,231
Electrical	227,500
Contingency	89,162
Fees	110,360
Total:	\$1,850,000

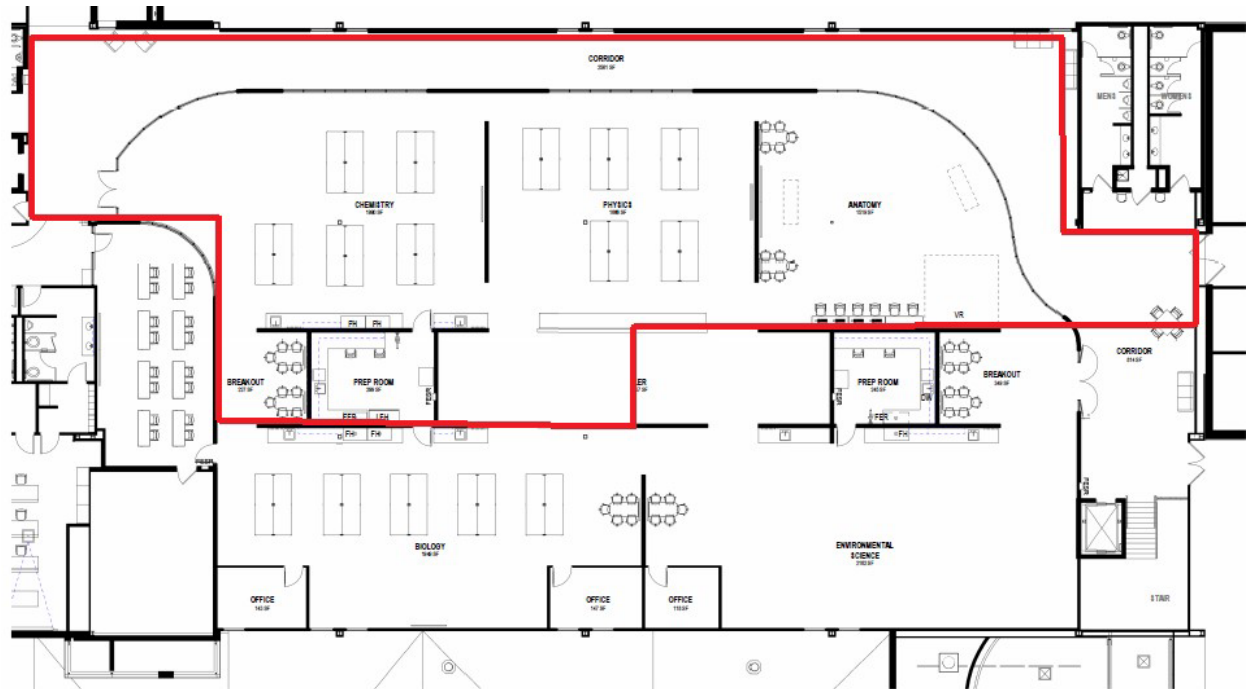
The unit cost of the interior remodeling, exclusive of professional fees, calculates to approximately \$187 per square foot.

TCS 5.04(4)(i) – The District energy analysis indicating compliance with s. 1.12 Stats.

The project will not meet the System requirement of LEED Silver and an exception to meeting this requirement is granted. A significant number of LEED points are unavailable because the project is being served by the existing HVAC systems and there are no changes to the building exterior. The lighting and interior finishes are being designed and specified to meet the requirements outlined in a LEED Silver facility.

Staff Finding

Staff concludes that there is a need to remodel these labs that have reached the end of their useful lives. The new labs will improve accessibility, safety and the infrastructure needed for modern training scenarios.



ITEM J: MILWAUKEE AREA TECHNICAL COLLEGE – PROJECT CONCEPT REVIEW – LEASE OF ATHLETIC FACILITIES AT THE DOWNTOWN MILWAUKEE CAMPUS

WTCS Director of Facilities Development Dan Scanlon; Milwaukee Area Technical College Director of Facilities & Operations David Sherrill and Executive Vice President Dr. Phillip King

Resolution:

That, upon the recommendation of the president of the Wisconsin Technical College System, a finding is made that the concept for Milwaukee Area Technical College’s proposed lease of athletic facilities is reasonable. The final scope and design of the project are subject to review and approval by the Board as required by s. 38.04(10) Stats.

Consistent with established procedures, rentals with total lease payments over the term of the lease in excess of \$3,000,000 shall be reviewed under a two-phased process consisting of Project Concept Review and Project Approval. The initial review considers the project at its conceptual stage with the primary focus on programmatic needs. While a limited amount of detail may be available at this stage, the review can identify areas of concern and factors to be considered in subsequent planning and development of the project. Following this review, the project is subject to approval by the Wisconsin Technical College System Board, pursuant to s.38.04(10), Stats.

The Proposal

Rental of Athletic Facilities

The District proposes to lease an athletic facility in Downtown Milwaukee. The proposed lease will be available to all students and provide a venue for its National Junior College Athletic Association (NJCAA) Division II athletic teams and provides the District with a “Home Court.” The District currently leases the court and training space from Alverno College which is approximately seven miles from the downtown campus. The current lease cost is \$50,000 annually and the district spends approximately \$50,000 on transportation for practices and home games. The existing athletic training space is in the basement of the Main Building and is not large enough for multiple teams to train at the same time. Additionally, the existing court is insufficient for home games and does not have a spectator seating area.

The larger facility will provide the ability to expand the number of sports offered and those teams to more students. The district currently has nine men’s and women’s sports teams, the new facility will allow the number of teams to expand by eight for a total of 17. The current headcount of full-time students that are on sports teams is 135 and projected headcounts after the new facility opens is approximately 400 students.

The District is exploring a partnership with the Milwaukee Bucks to hold summer sports camps and offer co-branding events with the possibility of shared revenue. Sports engagement has been shown to increase student retention and it is anticipated that this partnership will expand recruitment. It is anticipated that the revenue from sports camps will be approximately \$100,000 annually.

Additional staff needed to operate the facility are shown below.

<u>Title</u>	<u>Salary</u>
Sports Information Coordinator	\$91,000
Recruiters	182,000
Full Time Coaches	182,000
Fitness Center Staff	91,000
Total:	\$546,000

The preliminary list of the spaces to be leased is shown below.

<u>Function</u>	<u>Area (Square Feet)</u>
Double basketball courts with retractable seating for 1000	16,000
Locker rooms, bathrooms	5,600
Fitness area	2,400
Lobby, concessions, bathrooms	2,000
Total:	26,000

The cost of the lease in its first year is \$888,145 and will increase annually by the greater of 2.5% or the percentage increase in the CPI. Included in the lease is a portion of the costs for the common space on the main floor. The term of the lease is ten years and will be funded from the District’s operation budget. The District is responsible for the tenant improvements in the space and the improvements will be funded with district borrowing of \$1,500,000.

Staff Finding

Staff concludes that there is a need for an Athletic Training Facility and Home Court on or close to campus. The proximity of this location to campus will facilitate student use of the fitness area and locker rooms. Prior to Project Review the District shall provide details of operational expenses such as taxes, utilities, maintenance, parking and security. The District shall provide information regarding shared use and revenue agreements and construction estimates for the tenant improvement portion of the project.

ITEM K: 2021-25 STRATEGIC DIRECTIONS UPDATE

WTCS Director of Strategic Advancement Katy Pettersen

At its November 2020 meeting, the Board approved a Vision Statement, Values and Strategic Directions for the five-year period from 2021-2025.

In developing the directions and goals, the Board and its working group conducted an in-depth environmental scan, including soliciting stakeholders and broad public input.

WTCS Director of Strategic Advancement Katy Pettersen will provide an update on the System's efforts to advance the Board's Vision and Strategic Directions and share an overview of the process the Board will use to develop the Strategic Directions for 2026-30.



2021-2025
STRATEGIC DIRECTIONS





MISSION

The Wisconsin Technical College System (WTCS) provides comprehensive education opportunities that position students and employers to thrive in the face of rapid changes in the workplace, creating economic vitality for individuals and communities throughout the state.

VISION

We empower technical colleges to recognize and meet the unique needs of individuals and employers in driving economic prosperity for all and promoting lifelong learning as a model for the advancement of diverse communities throughout Wisconsin.

VALUES

Diversity

We believe in individual and collective strength through diversity, and we commit to respecting and celebrating the traditions, heritage and experiences of all.

Equity

Our work is not complete until every person – attending or employed by a technical college, or by the System – has the opportunities and support needed to be successful.

Inclusion

We envision, create and foster access to and success in work and learning spaces where every person has a sense of safety, belonging, value and purpose.

Innovation

We believe that for technical colleges to adapt and thrive, we must listen to our stakeholders and continuously refine our processes, structures and offerings.

Collaboration

We actively cultivate a “culture of collaboration” to advance our work – within our office and with our colleges, students, employers and a wide variety of local, state and national partners.

Inspiration

To successfully convey that lifelong learning is essential, we must inspire students and employers to recognize its rewards, and how technical colleges support it in every phase.

Transformation

We believe that if we adhere to our values in fulfilling our mission and vision, we will transform education, the lives of individuals and the economic success of communities in Wisconsin.



DIRECTIONS AND GOALS



INNOVATE

Innovate to increase college access, inclusion and success for all students

- Identify, advance, support and continuously improve teaching and learning strategies that meet the needs of each student.
- Emphasize delivery of student support services that make Wisconsin's technical colleges consistently inclusive and student ready.
- Assure colleges' facilities proposals align with goals for meeting student and employer needs.

COLLABORATE

Collaborate to efficiently, effectively advance student and employer goals

- Maintain affordability for students, balanced with a lasting commitment to rigor and quality.
- Assure that course and program curriculum is industry-aligned, flexible and responsive, meeting the needs of employers and providing value for learners at all stages of life and career.
- Engage policymakers, educators, employers, workforce and economic development partners and community organizations to create a lifelong learning continuum and position Wisconsin for economic growth and stability.
- Actively and strategically coordinate state and federal grant finance and administration with instructional and student support objectives.
- Align Information Technology (IT) infrastructure and services and leverage data to drive improvements in identifying and addressing student achievement gaps.
- Work together with WTCS colleges in the areas of professional development, System finance and advocacy with a consistent focus on student outcomes and maintaining quality workplaces.

INSPIRE

Inspire learners of all ages to engage in technical education

- Consistently, actively seek to ensure that all students feel safe, welcome and included and have the opportunity to pursue lifelong learning, achieve academic success and prepare for careers.
- Create broad awareness of college offerings and outcomes and elevate the image of Wisconsin's technical colleges as a first-choice postsecondary option supported by data and student success stories.

TRANSFORM

Transform the delivery of postsecondary education and training

- Position the colleges to best meet the needs of the diverse communities they serve, with a particular focus on students and employers, by making clear the purpose and value of a broad range of diversity, equity and inclusion efforts.
- Increase awareness that the statutory mission of the Wisconsin Technical College System is exceptionally broad by design, uniquely positioning Wisconsin's technical colleges to meet shifting stakeholder demands in times of rapid change.



16 COLLEGES, ONE SYSTEM

BLACKHAWK
blackhawk.edu

MORAINÉ PARK
morainepark.edu

CHIPPEWA VALLEY
cvtc.edu

NICOLET COLLEGE
nicoletcollege.edu

FOX VALLEY
fvtc.edu

NORTHCENTRAL
ntc.edu

GATEWAY
gtc.edu

NORTHEAST WISCONSIN
nwtc.edu

LAKESHORE
gotoltc.edu

SOUTHWEST TECH
swtc.edu

MADISON COLLEGE
madisoncollege.edu

WAUKESHA COUNTY
wctc.edu

MID-STATE
mstc.edu

WESTERN
westerntc.edu

MILWAUKEE AREA
matc.edu

WISCONSIN INDIANHEAD
witic.edu


WISCONSIN
TECHNICAL COLLEGE
SYSTEM

WTCSYSTEM.EDU

ITEM L: 2025-27 STUDENT FINANCIAL AID REQUEST TO THE HIGHER EDUCATIONAL AIDS BOARD (HEAB)

WTCS Policy Advisor Brandon Trujillo

Resolution:

That, upon the recommendation of the president of the Wisconsin Technical College System, the Wisconsin Technical College System Board approves the submission of the WTCS request for financial aid to the Higher Educational Aids Board.

HEAB administers the Wisconsin Grant (WG). This financial aid program is funded through appropriations included in HEAB's budget and provides important resources to help students with financial needs who attend WTCS institutions.

As part of its biennial budget development, the System Board has traditionally submitted a request that asks HEAB to include a specific funding request for WTCS WG as part of HEAB's agency budget request. Budget requests must be submitted to the Wisconsin Department of Administration by September 15 for consideration by the Governor as they prepare their proposed executive budget. The budget currently being developed is for the 2025-27 biennium that begins on July 1, 2025, and ends on June 30, 2027. The Governor will likely release their proposed biennial budget early in 2025 with action by the Wisconsin Legislature in spring 2025. Because of the timing of the System Board meeting and HEAB meetings, System Office staff recommend that the System Board approve submission of the WTCS request to HEAB at the July WTCS Board meeting.

A handout is being prepared for consideration by the WTCS Budget Development Workgroup and will provide information on the WG along with the recommended funding. Based on the System Board's passage of the resolution, the System Office will prepare a letter to HEAB asking them to include the funding option shown in the attachment as part of their budget submission to DOA.

ITEM M: STATE AND FEDERAL PERKINS AND AEFLA GRANT GUIDELINES

WTCS Grants Manager Tou Ya Khang

That, upon the recommendation of the president of the Wisconsin Technical College System, the Wisconsin Technical College System Board adopts the funding categories for the State of Wisconsin and Perkins V Strengthening Career and Technical Education for the 21st Century and AEFLA grant programs for fiscal year 2026-29.

The WTCS Board is required to approve guidelines for the distribution of funds made available through state of Wisconsin, federal Perkins grant appropriations and the Adult Education Family Literacy Act (AEFLA). These guidelines include:

- Complete guidelines, including purpose and allowable activities of each State, Perkins and AEFLA funding category.
- Planned 2025-26 allocation of funds among State and Perkins V grant categories.
- Planned 2026-29 distribution of funds among AEFLA grant categories.

The guidelines being presented to the Board for approval include the grant categories for which applications are solicited through Requests for Proposals. The Board is being asked to approve changes to the provisions and affirm the statutorily established categories and WTCS priorities within the categories.

ITEM N: LEGISLATIVE UPDATE

WTCS Executive Vice President James Zylstra; WTCS Policy Advisors Megan Stritchko and Brandon Trujillo; DBA Executive Director Layla Merrifield

An update on recent state and federal legislative activity affecting the Wisconsin Technical College System will be provided.

ITEM O: REPORT OF THE SYSTEM PRESIDENT

WTCS System President Morna Foy

- System Updates

ITEM P: ANNOUNCEMENTS

Board President Mark Tyler

The Board will meet in closed session to conduct final interviews for the Wisconsin Technical College System President on August 7, 2024, in Madison. The next regularly scheduled meeting of the WTCS Board is September 10-11, 2024, at Northcentral Technical College in Wausau.